**Session 1 - A Breakdown of Your First Career Development Award**  
**Sunday March 22, 2020**  
**1:00pm – 2:15pm**

**Co-Chairs:** Nicole Niehoff, PhD, MSPH, National Institute of Environmental Health Sciences, and Meghan Skiba, MSN, RDN, University of Arizona

**Panelists:** Traci Bethea, PhD, MPA, Boston University  
Nikhil Khankari, PhD, MPH Vanderbilt University (To be Confirmed)  
Scherezade Mama, DrPh, MPH, Pennsylvania State University

Writing and receiving your first grant can be a major jumpstart to your early career. However, the process can be a daunting task. In this session panelists will walk through sections of their successfully funded Career Development (K) Award applications to give attendees an inside look at developing and structuring a grant. Additionally, panelists will demystify study section feedback by sharing some of the comments that they received from reviewers and the process of using that feedback to move forward with initiating their proposed work. The session will also include time for attendees to engage in a question and answer period with the panelists. The panel includes individuals who have received different types of Career Development Awards (K01, K99/R00, and K07) to provide a variety of perspectives. Although this session will be focused on examples using Career Development (K) Awards, the discussion and examples may provide insights and tips about grant writing and feedback generally that could be relevant to those writing other types of grants.

**Session 2- The Business of Research: Managing Time, Money, and People as a New PI**  
**Sunday March 22, 2020**  
**2:30 – 3:45pm**

**Co-Chairs:** Lauren Houghton, PhD, Columbia University  
Saira Khan, PhD, University of Delaware

**Panelists:** Jasmine McDonald, PhD, Columbia University  
Bettina Drake, PhD, Washington University  
Guadalupe Waitherwerch, University of Arizona (To be Confirmed)

New primary investigators often find themselves faced with a myriad of new responsibilities that their academic training did not address. On the path to tenure, the traditional milestones of publishing papers, securing external research funds, and teaching can only be achieved by managing time, money and people efficiently. In short, new PIs are thrown into the business of research without ever running a business before. This session seeks to teach early-to-mid career investigators how to run their own “PI shop” through insights shared by an expert panel consisting of a mid-career PI, a senior PI, and a time management expert. Participants will gain access to resources to assist with managing time, money and people. Additionally, attendees will have the opportunity to engage with the panelists during the question and answer period and share their own management strategies with other attendees through small group exercise.